

Draft Minutes for AGM  
Wednesday 18<sup>th</sup> September 2019 at The Parish Hall

1. Registration and Welcome to our Members and Associate Members.  
Present: 15 members

Geoff Hardman welcomed all to the annual general meeting for the South Hill Association for Renewable Energy at 7.30 pm. This AGM is part of our constitutional and FCA requirements.

2. Apologies for absence: 11 members
3. Approval of the Minutes of the AGM held on the 19th September 2018.  
A draft of the minutes was circulated to those present last year, and to all members in advance of the meeting. No comments have been received. Minutes were unanimously approved.
4. Matters arising not already on the agenda.  
David Skelton gave information on the question raised last year, about Edintore wind farm. This had us baffled for 2-3 months, until David received an email from British Gas. Edintore wind farm, in Scotland, half way between Aberdeen and Inverness, was commissioned at the same time as our Church park installation. Each of its six turbines is twice the size of the EWT turbines near Launceston but 4 times as powerful. As part of the regulations for the Feed-in-Tariff it is stipulated that all meters should be inspected on a regular basis. When our meter was commissioned for inspection, from the email sent by British Gas it became clear that the two installations had their names confused.
5. Board Report.  
The Board report is attached as an Appendix.

At the last AGM the membership drive was queried. We currently have a good portion of the Parish enrolled as members, and new associate members have been accrued as a result of exhibitions and events SHARE has participated in.

The Wood project is ongoing and wood is being felled as well as fallen trees being used. If anyone locally has wood they would like to donate, please contact SHARE.

We continue to monitor the solar panels on the Hall and on Church Park to keep our statistics up-to-date and to ensure all is working as it should. We have a

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management committee meeting once a month where new tasks are set and others are closed down.

Regarding the revolving loans for the Church park installation, we needed large sums of money to set this project up, so we ensured we had a solid business plan to be confident to support our local community and to give lots of people the opportunity to contribute to its success.

Regarding the battery storage system, we were unsuccessful in our first attempt to get M&S funding despite a huge effort, but we wanted to persevere. When M&S contacted to see if we were still interested, we grabbed the chance but had to abide by the set deadline of end of September 2018. Due diligence made us divert from our original idea of installing a Tesla power wall, as this could not be guaranteed to be installed before the required deadline. We therefore looked for a sensible alternative and the LG Chem battery storage installation is the result, as well as the new low-energy LED lighting. The performance of the battery storage system can be seen on the display screen in the hall.

We consequently assisted the Hall committee in their grant funding for the ground source heat pump, new floor and kitchen installations, and the Hall Committee sent us a letter to thank us for our support. We will also look at the overall performance of the ground source heat pump as part of our carbon consumption and output statistics. The battery storage system has been transferred to the hall.

From October 2018, we concentrated on other aspects of recycling. Ali Humphreys concentrated her efforts on recycling items that cannot be recycled by kerbside collections, such as crisp packets, biscuit wrappers etc. Collection points were set up in the Parish and beyond for Kick's Count, a national charity that aims to reduce the stillborn rate in the UK.

Now that the Feed-in-Tariff has been cancelled, we have been part of the consultation for its potential replacement, the Smart Export Guarantee (SEG), as introduced by central government. There is a fair bit of cynicism within community energy groups as to the possibility to negotiate good deals with the major energy companies as small organisations without the government setting minimum prices seems an upward struggle. A revised paper should be due for consultation this autumn.

But within the Parish we have seen the confidence you have in SHARE. We have been approached by other organisations as we are ahead of the game regarding FCA and COOP registration, and with policies and registration documents in place. The oversubscription on the revolving loans has been a great sign of the confidence

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placed in SHARE. As such, we will be conducting a carbon footprint survey of our Parish and of that of Stoke Climsland, as funding can only be given to corporate bodies such as SHARE.

We wanted to look at all 5 aspects of renewable energy, including photovoltaic (PV), wind, biomass, geothermal and hydro energy. We had already undertaken studies into PV, wind and biomass (pros and cons of installations), and geothermal with the ground source heat pump, but a visit to a hydro installation showed the legal nightmare with abstraction and production licenses needed for any generation.

6. Accounts and Balance Sheet for 2018-2019 (year ending 30<sup>th</sup> March 2019).  
The Accounts and Balance sheet were shown to the meeting and explained.

A question was posed regarding the shortened balance sheet where there was £851 of general expenses, which were these for? It is for the insurance and the fees for Co-ops UK subscription.

A question was asked whether Church Park was more efficient than the Hall? Geoff Hardman answered that this was generally about the generation on site, where the Hall doesn't have half-hourly metering on generation whereas Church Park has. Also, Church Park is over capacitated, which means that generation on a daily basis starts earlier and ends later. The Hall, by contrast, is limited by the number of panels. Plus the broadband costs and the fact that half of the FIT tariff goes to the Hall, puts the costs up to SHARE.

The accounts were unanimously agreed.

It was unanimously agreed to not have a formal audit in 2019-2020 for the accounts.

7. Changes to the rules:

- **Rule 64 – Board size**

**MOTION:** In accordance with rule 64, it is proposed that the maximum number of directors is increased to 5

**REASON**

At the 2016 AGM, Rule 64 was invoked to propose and ratify an increase from the board size from the 3 persons at that time to a new number of four.

The proposal was carried at that AGM, and thus the board size became up to four, plus any specially co-opted members added temporarily under rule 66 for their special skills.

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The board size is currently 5, INCLUDING co-optee Graham Beven, who we very much welcome for his expertise as a commercial officer.

We wish this appointment not to be time limited, and wish to avoid having a “hung parliament” by virtue of an even number

This change was unanimously agreed.

- **Rule 39 – Notices in print**

*Rule 39 currently says*

*Notices of meetings shall either be given to Members personally or sent to them at their Address or alternatively, if so agreed by the Society in general meeting, notices of general meetings may be displayed conspicuously at the registered office and in all other places of business of the Society to which Members have access. Notices shall specify the date, time and place at which the meeting is to be held, and the business which is to be transacted at that meeting. A general meeting shall not transact any business other than that specified in the notices calling the meeting.*

**MOTION:** In accordance with rule 39, it is proposed that notices for the AGM and associated documents will be sent out by email and displayed at Parish notice boards and at the Parish hall

#### OBJECTIVE

The current requirement to provide written copies of several documents by post generates a great deal of paper waste, which is in direct conflict with the Society’s environmental ethos

This change was unanimously agreed.

- **Definition of Associate member**

**Associate Member:**

*A natural person over the age of 18 who does not live, work or own property in South Hill Parish, supports SHARE’s vision, mission and aims, has been accepted for SHARE Associate membership and paid their membership dues. An associate member will not have voting rights at AGMs and EGMs.*

**MOTION:** It is proposed that “*unless appointed as a director*” is added to the addendum for the definition of an associate member

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### REASON

Our Finance Director currently has no vote, being an Associate Member, as he lives outside the Parish!

This change was unanimously agreed.

### 8. Application of The Society's Profits.

#### **Motion:**

It is proposed that the profits for the year ending March 2019 should be added to SHARE's general reserve with a guideline to the Board to consider using the general reserve to reduce the loans owed by the company to Members.

The motion was unanimously agreed.

### 9. Appointment of New Directors, and the management of your Society.

Under rule 65, one third of the Directors are obliged to stand down, but are eligible for re-election should they so wish.

Longest Served: Geoff Hardman

Second longest: Dave Skelton

Astrid Fischer, Sue Skelton and Graham Beven are currently co-opted pro tem

No other nominations were received by the closing date of 28<sup>th</sup> August

#### **MOTION:**

It is proposed that Geoffrey Hardman is re-elected to the Board of Directors

The motion was unanimously agreed.

#### **MOTION:**

It is proposed that David Skelton is re-elected to the Board of Directors

The motion was unanimously agreed.

#### **MOTION:**

It is proposed that Astrid Fischer is elected to the Board of Directors

The motion was unanimously agreed.

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**MOTION:**

It is proposed that Susan Skelton is elected to the Board of Directors

The motion was unanimously agreed.

**MOTION:**

It is proposed that Graham Beven is elected to the Board of Directors

The motion was unanimously agreed.

10. Any Other Business.

Nil to report.

The meeting closed.

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### Appendix. Board Report

- SO what has been happening?
- A few notes on what SHARE has been doing over the period covered by the AGM, plus a bit of newer news.

#### MEMBERSHIP

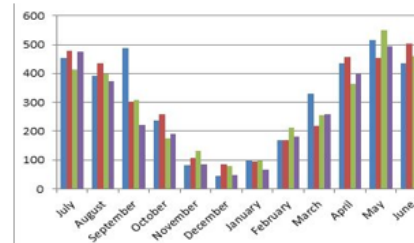
- To March 2018: Full Members - 84, Associate Members - 21
- To March 2019: Full Members - 89, Associate Members - 22
- To date: Full Members - 94, Associate Members – 50

#### WOOD PROJECT

- Consistently high demand so new sources always welcomed
- Many thanks to the volunteers who collect, sort and deliver

#### CARBON MONITORING

- Continue to monitor our energy generation and CO<sub>2</sub>e savings
- Thanks to Mark Samuel and the Brent family



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## SHARE

### TIMELINE – 1<sup>st</sup> Quarter

April 2018 – 36 MCM

- Energy advice booklets distributed
- Loan repayment Investment opportunity (£19,970) a success, oversubscribed
- Assisted SH Parish Hall Committee in applying for Big Lottery Funding for hall improvements (subsequently won)

May 2018 - 37 MCM

- New M&S funding available, application submitted for battery storage for Hall.
- All loan investments received

June/July 2018 – 38 MCM

- M&S awarded SHARE £8500 towards the Hall Battery Storage Project



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## SHARE

### TIMELINE – 2<sup>nd</sup> Quarter

August 2018 – 39 MCM

- Board approved purchase of storage batteries (£6665) and display screen (£207)
- Board approved the balance of the “Power the Night” funding (£1880) be put towards the installation of LED lighting in the hall

September 2018 – 40 MCM

- AGM held on 19<sup>th</sup>
- The battery installation was completed by the deadline 29th September.



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## SHARE TIMELINE – 3<sup>rd</sup> Quarter

October 2018 – 41 MCM

- Recycling – AH has placed recycling bins at various points in the local area, including Tesco, Tamar Valley AONB Centre at Drakewalls, Parish Hall and Green Meadows



December 2018 – 43 MCM

- Display panel installed in Hall
- New Hall lighting installed on the 12th and 13th December.
  - Letter from Parish Hall Committee Chairman.

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### TIMELINE – 4<sup>th</sup> Quarter

January 2019 – 44 MCM

- Swishing event combined with SHARE's 12th Night on 5th January.



February 2019 – 45 MCM

- Discussions begin regarding a new woodland management project
- SHARE responds to The Smart Export Guarantee consultation document.

March 2019 – 46 MCM

- SHARE approached by Renee Jackaman, parish clerk of Stoke Climsland, regarding the setting up of a renewable energy group much like SHARE.

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## SHARE ...and since then

April 2019 – 47 MCM

- Closure of the FIT scheme to new applications from 1 April 2019.
- 2019 loan investment opportunity opened (£9,992).

May 2019 – 48 MCM

- The recycling event at the Tamar Valley AONB Centre on Thursday May 30th was well supported. Attendees included the Community Champion from Tesco Callington, Sharon Daw and Calstock Parish Councillors. PR opportunity and strengthens our connection with the Tamar Valley AONB.
- Loan offer oversubscribed by £21,434.

June 2019 – 49 MCM

- The relevant loan interest and loan capital has been paid to investors. New investments were £9987, including re-investments.
- The Transfer Agreement for the Hall battery signed off.
- Small scale hydro plant study, into legal, regulatory, cost and potential

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## SHARE ...and since then

July 2019 – 50 MCM

- Recycling – SHARE applied for and received funds from Sharon Daw's Community Chest for 4 new recycling bins, now in place in and around this a neighbouring parishes. Total cost £180.
- EcoFest, on the 20th July at Tavistock Meadows went very well with a good attendance. There were 30 different stands and a lot of people were interested in recycling and SHARE, with 6 new Associate members joining SHARE.
- SHARE entered as a nomination for best community energy initiative in the upcoming REGEN Community Energy Awards.

August 2019 – 51 MCM

- Potential Hydro Project - Visit to Have Mill to see a real example

September 2019 –

- Recycling project exceeds £550 in charity donations.
- Funding application to Cornwall New Energy to perform a Carbon Audit for both South Hill parish and on behalf of Stoke Climsland Climate Change Action Group – (SC3AG)

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