

**SOUTH HILL PARISH COUNCIL**

**Parish Clerk:** Mrs Jenny Hoskin

**Telephone:** 01208 72789

**Correspondence Address:** Branston Farm, Bodmin Road, Bodmin, Cornwall PL30 4BB

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**Chairman:** Cllr David Skelton

**Telephone:** 01579 382397

Dear

Thank you for your enquiry to use the Recreation Field at Golberdon on the following date(s)

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You are permitted to use the field subject to the following conditions:-

- a) You will obtain liability insurance for your event whilst using the field.
- b) You will carry out a risk assessment for the event and this will include the movements of any vehicles entering and leaving the field.
- c) You will make alternative provisions for access for wet weather conditions.
- d) You will not take any glass items onto the field.
- e) You will arrange for the collection of rubbish and tidy up after the event.
- f) You will indemnify South Hill Parish Council against the costs of putting right the damage caused by anyone using the field for your event.
- g) You will respect nearby residents by not making any loud noise between the hours of midnight and 8.00 am.

Dogs are only permitted in the recreation field under close control by users of the footpath or for specific events (dog shows etc) whereby provisions should be made to collect any dog faeces.

The Parish Council ask that a donation of £25.00 is made for the use of the field. Please make a cheque payable to South Hill Parish Council and sent to me, via the address at the top of this letter, or payment can be made by BACS to South Hill Parish Council, Sort code 30 95 08 – Account Number 00953154

Please sign this document to confirm that you agree to the terms as written above, and return it to me along with copies of the required insurance and risk assessment information.

Signature..... Printed name.....

Address.....

Contact telephone number(s).....

Email address..... Date .....

Thank you.

Mrs J Hoskin  
Clerk to South Hill Parish Council